

Venue and Safety information for Schools

Australian National Botanic Gardens



Location	Clunies Ross Street, ACTON ACT 2600 near turn-off to Black Mountain Tower
Contact information	Visitor Centre (02) 6250 9540 Education Services (02) 6250 9408 www.anbg.gov.au/gardens/education
First Aid and Emergency information	Bookings are essential for all programs First aid Assistance is available, please report any first aid incidents or hazards Teacher guided programs: please call the Rangers on 0417 021 558 During a program: All education staff are trained in first aid and carry a radio to summon further assistance when necessary.

Risk	Current risk management measures	Risk rating
Injury due to trip or slip hazards	<ul style="list-style-type: none"> Regular inspections of paths, steps and boardwalks by Visitor Services Rangers and reporting of hazards During facilitated programs, Education Rangers to choose appropriate route for group based on mobility and footwear of group, manage group, stay on paths, and draw attention to need for caution particularly when the paths are wet During teacher guided programs teachers should choose appropriate route for group based on mobility and footwear of group, manage group, stay on paths, and draw attention to need for caution, particularly when the paths are wet Closed non-slip sole shoes are recommended 	Low
Injury due to allergic reaction to contact with plants, pollen or insects.	<ul style="list-style-type: none"> Closed non-slip sole shoes are recommended Avoid contact with plants and insects At risk students wear long pants and long-sleeved shirts/blouses. School inform students at risk, and bring appropriate medications eg ventolin, epi-pens. Jumping Jack response policy and procedures in place. Jack Jumper ants are removed on a regular basis from places with high visitor traffic. Students should be warned not to approach any ant that appears to jump. 	Medium

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Risk	Current risk management measures	Risk rating
Injury due to fire on-site or in surrounding area	<ul style="list-style-type: none"> • ACT Parks undertakes control burns in the adjacent Black Mountain Reserve when necessary • In the case of a fire the Gardens will be closed and tours will be cancelled • On days of high fire danger the upper areas of the Gardens will be closed, Education rangers will take tour participants into open lower area only • The Gardens Fire Plan is in place. All Education Rangers are trained for emergency response. 	Medium
Injury due to severe weather / high winds	<ul style="list-style-type: none"> • In the event of strong winds and other emergencies eg approaching bushfire, the ANBG may be closed in part or full, and evacuated as per ANBG policies and procedures. When closure of Gardens is known, groups will be forewarned • Education Rangers will take advice from Visitor Services Rangers on safety and programs will only take place in open areas of the Gardens or be cancelled • Visitor Services Rangers to conduct additional patrols of Gardens during severe weather • Students to wear appropriate clothing for the weather <ul style="list-style-type: none"> - Summer: sun hats, sun screen and carry water - Wet weather: waterproof clothing - Winter: Warm clothing • Regular assessments of trees and appropriate actions taken for trees at risk of dropping branches 	Medium
Injury due to wildlife, e.g.. snakes	<ul style="list-style-type: none"> • Brown Snake Management Plan and procedures in place and Rangers trained in snake management • Closed non-slip sole shoes are recommended • Teacher guided programs: teachers to alert students to be aware of snakes and to avoid, and move slowly away from snake. Teachers should alert Gardens staff to the location of any snakes encountered • Facilitated programs: Education staff to brief students in appropriate behaviour around snakes • In case of snake-bite, move students away from snake, advise patient to sit and be calm, alert staff to administer First Aid and call an ambulance. 	Medium
Injury caused by falling trees /branches	<ul style="list-style-type: none"> • Regular tree assessment will be undertaken and remedial action undertaken • Staff to monitor weather conditions and close the upper areas of the Gardens if required. Teacher guided schools will be notified of closure. • Education Programs will take place in open areas of the Garden only 	Medium